

SPF SIG Monthly Summary December 2005

Workgroups:

- ❑ The *Executive Management Team*: met on December 7th to update/discuss the following: CSAP Project Officer returned; Anne will be giving quarterly SPF SIG presentations to the Senior Management Team of the Children's Cabinet; the HMP/OSA combined RFP has been delayed for a year, the current HMP's will have their contracts extended one year, OSA will put out a one-year RFP during this same time frame and OSA and HMP will work towards a combined RFP for FY2008; most of the meeting was spent reviewing and editing the strategic plan goals and objectives
- ❑ The *Strategies for Healthy Youth Workgroup (SHY)* met on December 7th to discuss the following items: Go over the most recent draft of the strategic plan, goals, and objectives and gather input; time was also spent reviewing the results of State Infrastructure Capacity Assessment workshop; update on the cultural subpopulations grantees; the HMP/OSA RFP and the UGS study.
- ❑ The *Prevention Centers of Excellence* met with OSA separately this month. The following items and decisions were made: The Northern PCoE produced the first drafts of GIS maps on coalition prevention geographical coverage and identifying underserved areas; The Southern PCoE reviewed information from the interviews with OSA and incorporated the information into the strategic plan draft.
- ❑ The *State Epidemiology Workgroup* did not formally meet. Instead the Epidemiologist worked with members of the team on the data available to try to determine risk and protective factors. The decision was made to include national research recommendations as well due to lack of available data in Maine.
- ❑ The *SPF-SIG Staff* met December 15th to discuss current work, needs for continued work, strategic plan and RFP plans, the sub-cultural populations grantees and Unified Governance Structure Study.
- ❑ The *Unified Governance Structure Study* group did not meet in December due to scheduling conflicts. Over list serve email they started to discuss resources and sustainability and began work on creating a timeline history of their coalitions.

Other Items:

- Two of the subpopulations grantees received IRB approval to continue on with their study (UMCoA Elder study, and PROP's 18-24 year old study).
- The combined RFP that the Healthy Maine Partnerships and OSA were working on has been postponed. The new estimated implementation date is July 2007. SPG SIG began drafting a Strategic Plan and Environmental Program RFP targeting county level community work. With a projected start date of August 2006.

- The SPF SIG strategic plan has continued to develop and be revised to make sure it contains all the pieces noted in the CSAP guidance document. Version 3 was created and sent to the CSAP Project Officer for comment.
- A carryover request of year 1 money was sent to the CSAP Project Officer and Contract Administrator.
- The Supervisor (Prevention Team Manager) for the SPF SIG Coordinator left the position, a new Acting Prevention Team Manager began December 1, 2005.